



INFORMATION TECHNOLOGY AND COMMUNICATIONS UNIT

# OBAFEMI AWOLOWO UNIVERSITY

ILE-IFE, NIGERIA

C/O Faculty of Technology E-mail: [intecu@oauife.edu.ng](mailto:intecu@oauife.edu.ng)

## INTERNAL MEMORANDUM



FROM : ( Full Name of Staff):	TO: The Bursar
Login Name:	
Department:	
Faculty:	
Date:	

### MONTHLY DEDUCTION OF INTERNET SERVICES

#### CHARGES AUTHORIZATION

Amount to be deducted monthly: \_\_\_\_\_ (in words)

(N : 00k)

Commencement of Deduction: .....  
Month Year

Declaration:

I hereby authorize a monthly deduction of the amount stated above from my salary to be credited into Information and Communication Unit (INTECU) account for internet services received.

.....

Signature

.....

Date

STAFF/DEPARTMENT CODE: .....

FOR BUSARY'S OFFICAL USE

ACCOUNT CODE TO BE CREDITED: .....

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