



INFORMATION TECHNOLOGY AND COMMUNICATIONS UNIT
OBAFEMI AWOLOWO UNIVERSITY

ILE-IFE, NIGERIA
Vice-Chancellor's Office Tel: 036-232550 E-mail:intecu@oauife.edu.ng



INTERNAL MEMORANDUM

FROM: (Full Name of Staff):	TO: The Bursar
Login Name:	
Department	
Faculty	
Date	

MONTHLY DEDUCTION OF INTERNET SERVICES CHARGES
AUTHORISATION

Amount to be deducted monthly:
(# :00K)

Commencement of Deduction:
Month Year

Declaration:

I hereby authorize a monthly deduction of the amount stated below from my salary, to be credited into Information and Communications Unit (INTECU) Account for Internet services received.

.....
Signature Date

STAFF/DEPARTMENT CODE:

FOR BURSARY'S OFFICIAL USE

ACCOUNT CODE TO BE CREDITED:

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